

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00 am Tuesday, 3rd November, 2020

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

Email: martin.scott@edinburgh.gov.uk / natalie.le.couteur@edinburgh.gov.uk

Tel: 0131 529 4237 / 0131 529 6160

1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

- | | | |
|-----|---|--------|
| 4.1 | Minute of the Governance, Risk and Best Value Committee of 29 September 2020 - submitted for approval as a correct record | 7 - 10 |
|-----|---|--------|

5. Outstanding Actions

- | | | |
|-----|---------------------------------------|---------|
| 5.1 | Outstanding Actions – 3 November 2020 | 11 - 32 |
|-----|---------------------------------------|---------|

6. Work Programme

- | | | |
|-----|--|---------|
| 6.1 | Governance, Risk and Best Value Committee Work Programme – 3 November 2020 | 33 - 42 |
|-----|--|---------|

7. Business Bulletin

- | | | |
|-----|---|---------|
| 7.1 | Governance, Risk and Best Value Committee Business Bulletin – 3 November 2020 | 43 - 50 |
|-----|---|---------|

8. Reports

- | | | |
|-----|---|----------|
| 8.1 | Internal Audit: Final Internal Audit reports supporting the 2019/20 Annual Opinion – Report by the Chief Internal Auditor | 51 - 124 |
|-----|---|----------|

8.2	City of Edinburgh Council - 2019/20 Annual Audit Report to the Council and the Controller of Audit – Report by the Executive Director of Resources	125 - 354
8.3	Annual Assurance Schedule - Resources Directorate – Report by the Executive Director of Resources	355 - 390
8.4	Enterprise Risk Management Policy – referral from the Policy and Sustainability Committee	391 - 412
8.5	Council's Risk Appetite Statement – referral from the Policy and Sustainability Committee	413 - 428
8.6	Operational Risk Management Framework – Report by the Executive Director of Resources	429 - 450
8.7	Concurrent Risks Resilience Planning – referral from the Policy and Sustainability Committee	451 - 460
8.8	Corporate Governance Framework Self-Assessment 2019/20 – Report by the Chief Executive	461 - 492
8.9	Impact of Sheltered Housing Support in reducing loneliness and isolation – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	493 - 506

9. Motions

9.1 None.

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillor Joanna Mowat (Convener), Councillor Eleanor Bird, Councillor Jim Campbell, Councillor Maureen Child, Councillor Denis Dixon, Councillor Phil Doggart,

Councillor Gordon Munro, Councillor Susan Rae, Councillor Neil Ross, Councillor Alex Staniforth and Councillor Norman Work

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The meeting will be held by Microsoft Teams and will be webcast live for viewing by members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Martin Scott / Natalie Le Couteur, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4237 / 0131 529 6160, email martin.scott@edinburgh.gov.uk / natalie.le.couteur@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk/>

Webcasting of Council meetings

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under current Data Protection legislation. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).